

Camp Quality Alberta

Volunteer Role: Camp Director

About Camp Quality Alberta

Camp Quality Alberta is a volunteer driven non-profit charitable organization that provides free uplifting camp experiences for children affected by cancer and blood disorders and their families. We facilitate a 1-week overnight camp program, hosted near Red Deer, Alberta. Camp Quality was brought to Canada in 1988, initiated by a group of dedicated volunteers in Southern Ontario. Since then, we've expanded to six camp locations across Canada. Our overnight camp programs serve children 7-17 years of age.

The Role

The Camp Director role is an unpaid volunteer position. This position reports to the Camp Director.

Role Overview

The Camp Director will support the mission of Camp Quality by ensuring that all programs in their region follow policies and procedures, are financially sound and ensure programs demonstrate the fundamentals of intentional programming to meet all needs of participants. The Camp Director works to select and manage the Camp Organizing Committee, schedule meetings, hold COC accountable and enforce policies and procedures to ensure the smooth operation of camp programs. They work closely with the Support Centre, in areas of training, program development, camper and volunteer support, and risk management. The Camp Director supervises the administration of the camp budget. Reports to Sr. Director of Programs.

Duties and Responsibilities

- Manage the year-round Camp Organizing Committee, ensuring all tasks are completed in a timely manner.
- Support volunteer and camper recruitment and screening.
- Support the medical team in preparation for camp and ensuring a safe experience for all participants.
- With support of the Sr. Director of Programs, develop and deliver training for volunteers.
- Support the planning of the camp program schedule and review with the medical team.
- Ensure all risk management policies are adhered to.

Ensure compliance with all applicable laws and regulations to avoid non-compliance.

- Support volunteer appreciation and recognition.
- Provide feedback to volunteers as needed.
- Support with camp behaviour management.
- Oversee emergency procedures and protocols

Preferred Skills, Qualifications and Experience

- Passion for the Camp Quality Mission
- Previous experience working with children and/or special needs populations in a camp setting
- Proven experience in facilitating activities with you
- Strong Collaboration and team building skills
- Strong Communication skills, both verbal and written
- Demonstrate flexibility, creative program-solving and optimism in the face of obstacles
- Confidence in public speaking and leading large groups

How to Apply

To apply please contact Lauren Burke, Sr. Director of Programs at lauren.burke@campquality.org.

We thank all applicants for their interest, however only those selected for an interview will be contacted.

Applicants living in Alberta will be given preference.

We're an equal opportunity organization

Inclusion is at the heart of what we do at camp. Camp Quality works to create inclusive spaces and programs for campers, volunteers and staff - free of discrimination based on age, race, disability, sexual orientation, or gender identity. We encourage all qualified candidates to apply.

Accessibility

Camp Quality Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

For more information about Camp Quality Canada, please visit www.campquality.org.