



**Camp Quality**  
1444 Queen Street E.,  
Toronto, ON  
M4L 1E1  
T: 1-866-738-8011  
[info@campquality.org](mailto:info@campquality.org)

## **Camp Quality Alberta**

### **Volunteer Role: Assistant Camp Director**

#### **About Camp Quality Alberta**

Camp Quality Alberta is a volunteer driven non-profit charitable organization that provides free uplifting camp experiences for children affected by cancer and blood disorders and their families. We facilitate a 1-week overnight camp program, hosted near Red Deer, Alberta. Camp Quality was brought to Canada in 1988, initiated by a group of dedicated volunteers in Southern Ontario. Since then, we've expanded to six camp locations across Canada. Our overnight camp programs serve children 7-17 years of age.

#### **The Role**

**The Assistant Camp Director role is an unpaid volunteer position.** This position reports to the Camp Director.

#### **Role Overview**

The Assistant Camp Director will support the mission of Camp Quality by overseeing the planning and developing of activities, schedules, entertainment, materials and resources for camper and family programs. They will ensure that programs and activities demonstrate the fundamentals of intentional programming and will work with the Program Team to creatively plan outcome-based activities that are adapted to the medical, psychosocial and developmental needs of our campers. They are a key figure in the risk management of camp programs, ensuring safety protocols and guidelines are followed and supporting the Camp Director with emergency procedures. In absence of the Camp Director they are the lead on-site during programs. The Assistant Camp Director works closely with the Camp Director in the supervision and administration of the camp budget.

#### **Duties and Responsibilities**

- Assist the Camp Director with coordination and task management of the Camp Organizing Committee.
- Support the Program team in developing and delivering the camp schedule.
- Support the Camp Director and Sr. Director of Programs to plan and deliver volunteer training.



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### **Preferred Skills, Qualifications and Experience**

- Passion for the Camp Quality Mission
- Previous experience working with children and/or special needs populations in a camp setting
- Proven experience in facilitating activities with you
- Strong Collaboration and team building skills
- Strong Communication skills, both verbal and written
- Demonstrate flexibility, creative program-solving and optimism in the face of obstacles.
- Confidence in public speaking and leading large groups

### **How to Apply**

To apply please contact Lauren Burke, Sr. Director of Programs at [lauren.burke@campquality.org](mailto:lauren.burke@campquality.org).

We thank all applicants for their interest, however only those selected for an interview will be contacted.

Applicants living in Alberta will be given preference.

### **We're an equal opportunity organization**

Inclusion is at the heart of what we do at camp. Camp Quality works to create inclusive spaces and programs for campers, volunteers and staff - free of discrimination based on age, race, disability, sexual orientation, or gender identity. We encourage all qualified candidates to apply.

### **Accessibility**

Camp Quality Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

For more information about Camp Quality Canada, please visit [www.campquality.org](http://www.campquality.org).